**This form must be fully completed, signed and dated. Please state "N/A" if not applicable.**

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| **A. Media Profile:** | | |
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| Name of Media: | | |
| Type of Media: National / International/ News / Diary | | |
| Website: | | |
| Address: | | Country: |
| Tel: | Email: | |
| **B. Media Description ( Describe your media )** | | |
| Estd. | | |
| Viewers per day: | | |
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| **C. Media Person Details** | | |

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| S. No | Name | Job Title | Email id | Contact No. |
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| **D. Media Registration Fee** |  |
| **Per Participant** | **USD 250/-** |
| **Hosted Media**  Inclusive of: Round trip Int’l air ticket/ Hotel accommodation with breakfast/Hosted meals (subject to sponsorship)/ Arrival & Departure transfers to and from airport to official hotel/ Transfers from official hotel to and from the Event venue/ Pre Mart FAM tour/ Invitation to hosted programs during the event. |  |
| **Accompanying** | **USD 500/-(Single) USD 200/- (Sharing)** |
| **Additional buyer delegate/ spouse**  **No. Air ticket**  Inclusive of: Hotel accommodation with breakfast/Hosted meals (subject to sponsorship)/ Arrival & Departure transfers to and from airport to official hotel/ Transfers from official hotel to and from the Event venue/ Pre Mart FAM tour/ Invitation to hosted programs during the event. |  |

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| **E. Payment** |
| Payment can be made by Cash/ Cheque / Bank Transfer, Payable to Nepal Association of Tour and Travel Agents (NATTA).  **Bank Details**  Account Name: Nepal Association of Tour & Travel Agents (NATTA)  Bank Name: Global IME Bank Limited,  Bank Address: Kantipath Branch, Kathmandu, Nepal  Account No.: A/C No. 0101 0100 06330  Swift Code: GLBBNPKA  For payment by bank, transfer please contact at [bitmnatta2019@gmail.com](mailto:bitmnatta2019@gmail.com) with the duly completed Registration Form. USD 30 will be levied as the Bank Charge Fee for payments made by bank transfer.  All payment must be made within a week after **approval from BITM Secretariat** to secure your participation.   |  |  | | --- | --- | |  | **BITM Secretariat**  **Nepal Association of Tour & Travel Agents (NATTA)**  Goma Ganesh, Gairidhara, Naxal, Kathmandu, Nepal.  Tel: +977-1-4419409, 4418661  Email:  [bitmnatta2019@gmail.com](mailto:bitmnatta2019@gmail.com)  Web Site : [www.natta.org.np/bitm](http://www.natta.org.np/bitm) |   Deadline for submission: **Confirmation on merit base.** Registration open until **Nov 31, 2018**. NATTA reserves the right not to process incomplete applications. |

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| **CREDIT CARD PAYMENT DETAILS**   VISA (+3.5%)  MASTERCARD (+3.5%)  Name of Card Holder: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Card No: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Expiry Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Security No: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Authorized Signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Note: If you are qualified by the Selection Committee, your card shall be charged accordingly. |

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| **F. Cancellation** |
| **Nepal Association of Tour & Travel Agents (NATTA)** must be notified in writing of any cancellation. A cancellation fee of 20% of the total amount payable will be applicable for **written** cancellations received by NATTA on or before  **Nov 31, 2018**. No refunds will be made for cancellations received after  **Nov 31, 2018**. Refunds do not include any assessed bank fees, and will be made after  **Jan 31, 2019**. |
| **G . Limitation of Liability** |
| It is agreed that neither **NATTA** nor any of its officers, directors, members or employees shall have any liability or responsibility for any personal injury, property damage or loss suffered by a delegate or any of his / her family members or other persons attending the BITM with the delegate resulting from the action or inaction of any person other than an employee of NATTA. In the event of, or likelihood of, any circumstance which may create an extraordinary risk of injury or damage, NATTA shall have the right in its sole discretion, to determine the course of action to be followed in respect to the BITM.  In the event that NATTA cancels or limits the Event for reasons of safety, neither NATTA nor any of its officers, directors, members or employees shall have any liability or responsibility in connection with such cancellation or limitation and their failure to perform any further obligations shall not constitute a breach of contract on the part of NATTA to hold such Event. This Application for registration, when signed by authorized personnel shall serve as an agreement between NATTA and the Delegate and shall indicate that the above terms and conditions of the Registration Agreement have been read and understood by the Delegate. NATTA reserves the right to consider as incomplete any Application for Registration submitted without company stamp and signature.  Delegates are responsible for their personal belongings and are therefore reminded to safeguard these at all times during and after the Event. NATTA assumes no responsibility for any personal belongings in the event of loss or damage. |

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| **H. Condition of Acceptance** |
| The Conference Registration application form must be signed by an authorized person with a company stamp. I HAVE READ THE REGISTRATION INSTRUCTIONS AND AGREE TO THE CONDITIONS OF ACCEPTANCE.  **This Agreement shall be valid once approved by NATTA- BITM Secretariat.**  Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Job Title \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Stamp \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **OFFICIAL USE:**  Remarks \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Job Title \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |